



# Ottawa County Transportation Agency Elderly or Disabled Application for Half Fare

Today's Date: \_\_\_\_\_ (Please Check One) **New Application:** \_\_\_\_\_ **Re-Certification:** \_\_\_\_\_  
(Please Check One) **Ambulatory:** \_\_\_\_\_ **Wheelchair:** \_\_\_\_\_

(Please Print)

**Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Applicant's Signature:** \_\_\_\_\_

**Emergency POC:** \_\_\_\_\_  
(Name) (Relation) (Contact Number)

By my signature above, I certify that I am:

1. \_\_\_\_\_ **ELDERLY** – Minimum age is 65. Proof of age (e.g., a copy of driver's license, birth certificate, state identification card, Medicare card... etc.) is attached.
2. \_\_\_\_\_ **DISABLED** – Any person with a mental or physical impairment limiting one or more major life functions as defined by the Americans with Disabilities Act (ADA) 49 CFR Part 37. I have attached **ONE (1)** of the following forms of disability documentation:
  - a. \_\_\_\_\_ A copy of SSI Award Letter or Social Security Disability Award Letter; **OR**
  - b. \_\_\_\_\_ Documentation of enrollment in a sheltered workshop; **OR**
  - c. \_\_\_\_\_ A Third Party Statement of Disability - **If you check this option**, the following statement must be completed by licensed or certified health or social service professional:

Please specify how the applicant meets the ADA "disability" definition of "a mental or physical impairment limiting one or more major life functions."

\_\_\_\_\_  
\_\_\_\_\_

The applicant's disability is: (Please Check One) \_\_\_\_\_ Permanent \_\_\_\_\_ Temporary (state ending date) \_\_\_\_\_

I certify that the above-named person is disabled according to the criteria established by the Americans with Disabilities Act 49 CFR Part 37.

(Please Print)

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Agency:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Please return your completed application to: Ottawa County Transportation Agency  
275 N. Toussaint South Road  
Oak Harbor, Ohio 43449

**For Office Use Only:** Approval Date: \_\_\_\_\_ Re-Certification Date: \_\_\_\_\_

## **Ottawa County Transportation Agency Criteria for Elderly and Disabled Certification Policy**

The Ottawa County Transportation Agency (OCTA) participates in the Ohio Department of Transportation's Elderly and Disabled Transit Fare Assistance Program so that certified eligible passengers are able to receive a fare reduction of one-half (1/2) the full fare for OCTA public transit services.

Any person sixty-five (65) years of age or older meets the "Elderly" criteria for this program and is eligible to receive a fare reduction of one-half (1/2) the full fare for OCTA public transit services. Proof of age is required (e.g., driver's license, birth certificate, state identification card, Medicare card).

Any person with a mental or physical impairment limiting one or more major life functions as defined by the Americans with Disabilities Act (ADA Act) 49 CFR Part 37 meets the "Disabled" criteria for this program and is eligible to receive a fare reduction of one-half (1/2) the full fare for OCTA public transit services, with the required documentation (copy of SSI Award Letter or Social Security Disability Award Letter; documentation of enrollment in a sheltered workshop; or a Third Party Statement of Disability).

Any person that wishes to be considered for a half-fare reduction must complete and submit the **Elderly or Disabled Application for Half Fare** (attached) in order to be certified. OCTA will review each application and any supporting documentation to make a certification determination. If an application is denied, OCTA will notify the applicant to explain why his or her application was denied. **Approved applicants will not be notified by OCTA.** If an application is approved, the applicant's customer file will be updated in OCTA's scheduling/dispatching software and the applicant will receive a fare reduction of one-half (1/2) the full fare for OCTA public transit services.

Completed applications, as well as questions about this certification process and/or requests for assistance in completing the application, should be addressed to the Ottawa County Transportation Agency, 275 N. Toussaint South Road, Oak Harbor, Ohio 43449; Phone (419) 898-7433 or (800)898-7433 toll free.

Certifications for applicants requesting a fare reduction for a temporary disability are valid through the stated end date recorded on their most recent application. Applicants with a temporary disability must complete a re-certification application before the stated end date on their most recent application to ensure no interruption in the reduced fare.